

City of Roswell, Georgia

JOB DESCRIPTION

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To perform this job successfully, an individual must be able to perform the essential job functions satisfactorily. Reasonable accommodations may be made to enable individuals with disabilities to perform the primary job functions herein described. Since every duty associated with this position may not be described herein, employees may be required to perform duties not specifically spelled out in the job description but which may be reasonably considered to be incidental in the performing of their duties just as though they were actually written out in this job description.

Fire Apparatus Operator

Department: Fire
Pay Grade: FD3
FLSA Status: Non-Exempt
Job Code: FR82

JOB SUMMARY

The Fire Apparatus Operator (FAO) is a critical member of the fire service team, responsible for maintaining the operational readiness and the safe and effective operation of fire apparatus. This role involves protecting life and property by responding to emergencies, conducting fire suppression activities, performing emergency rescue operations, and providing pre-hospital emergency care for the sick and injured. Work is performed under the direction of a Company Officer and requires adherence to departmental policies, safety standards, and operational protocols.

ESSENTIAL JOB FUNCTIONS

- Operates fire apparatus during emergency and non-emergency responses, ensuring safe and effective navigation to incidents such as fires, natural disasters, hazardous material events, medical emergencies, and motor vehicle accidents.
- Performs fire suppression activities, including deploying hose lines, operating pumps, and ventilating structures.
- Provides emergency medical care, including Basic Life Support (BLS) and, if certified, advanced life support (ALS) interventions.
- Maintains a level of physical fitness required to meet state and departmental job requirements, ensuring the ability to perform all job functions.
- Conducts inspections and performs preventive maintenance on fire apparatus and related equipment to ensure proper functionality and readiness.
- Participates in continuing education and in-service training to stay current on firefighting, rescue techniques, hazardous material mitigation, medical care, and safety protocols.

- Effectively communicates using various mediums, including written reports, face-to-face communication, and radio from fire, rescue, and other emergency scenes.
- Assists in community risk reduction, including inspections, public education programs, pre-incident planning, and maintaining fire hydrants.
- Engages with the community by providing fire station tours, safety demonstrations, and attending public events to promote fire safety awareness.
- Maintains the cleanliness and functionality of the fire station, apparatus, and equipment through regular housekeeping and inspections.
- Documents incidents, maintenance activities, and other operational details accurately in reports and departmental systems.
- Communicates effectively through written and verbal means, including radio communications during emergency and non-emergency operations.
- Reports fleet and tool issues for repairs by submitting work tickets through supervisors and documents maintenance.
- Serves as the Acting Officer in Charge (AOIC) during assigned periods, ensuring operational leadership and adherence to department protocols.
- Performs other duties as assigned to support departmental operations and the City's mission.

EMERGENCY RESPONSE STATUS: This position will be required to work as directed during an undeclared and/or declared emergency as a condition of employment. The employee is subject to recall around the clock for emergency response operations, which may require irregular work hours, work at locations other than the normal work location, and duties other than those specified in the official job description.

MINIMUM QUALIFICATIONS

Education and Experience:

- Requires a High School Diploma or General Education Diploma (GED).
- (3) years' experience as a firefighter at Roswell Fire Department or a municipal/county fire department of comparable size and complexity.

Licenses or Certifications:

- Possess and maintain certification as a Firefighter in the State of Georgia or possess NPQ Firefighter II Certification.
- State of Georgia or National Registry EMT Certification required; Paramedic preferred. (Must obtain State of Georgia EMT or Paramedic Certification within six months of hire).
- National Professional Qualification Certification as an Apparatus Operator Pumper (NPQ-AOPP) is required; Apparatus Operator Ladder (NPQ-AOPL) is preferred.
- Completion of Incident Command System (ICS) 100, 200, 700, and 800 within six months of hire.
- Possession of or ability to readily obtain a valid driver's license issued by the State of

Georgia within three months of being hired, with a satisfactory Motor Vehicle Record (MVR).

(*) If a candidate cannot be identified as having the education and experience as outlined, other candidates with an equivalency of significantly higher level experience or education may be considered.

Other/Special Requirements:

- Requires a comprehensive background investigation to include a local, state, and federal criminal history check, financial background, and sex offender registry check.
- Requires successful completion of a high-risk medical evaluation and pre-employment substance abuse testing, with ongoing compliance to random controlled substance testing requirements.
- Meet and maintain compliance with the minimum physical agility requirements established by the Georgia Firefighters Standards and Training Council and the medical fitness requirements outlined in NFPA 1582, Standard on Comprehensive Occupational Medical Program for Fire Departments.

Knowledge, Skills, and Abilities:

- Meet and maintain compliance with NFPA 1002 standards for fire apparatus driver/operators, including preventive maintenance, safe driving practices, and apparatus operations.
- Proficiency in operating, maintaining, and troubleshooting firefighting apparatus and equipment, including pumps, aerial devices, and foam systems, while ensuring readiness and functionality in accordance with department policies and NFPA standards.
- Comprehensive knowledge of firefighting techniques, fire suppression strategies, emergency medical procedures, fire apparatus operation, emergency rescue techniques, departmental regulations, and extensive knowledge of emergency medical equipment operation and applicable state and federal laws governing medical practices.
- Strong analytical and decision-making skills to evaluate complex and dynamic situations quickly and determine appropriate actions, particularly in high-pressure environments.
- Effective communication skills, both written and verbal, for coordination with team members, incident commanders, and public engagement.
- Ability to work collaboratively as part of a team while exercising independent judgment as needed.
- Familiarity with departmental policies, city geography, advanced firefighting equipment, and emergency medical tools, including electronic medical equipment.
- Demonstrates constructive communication, fostering a culture of innovation, collaboration, and inclusivity.
- Ability to articulate strategic and innovative thinking, maintaining a positive and solutions-oriented work culture.

- Capable of reacting calmly and decisively during emergencies, ensuring crew and public safety.
- Physical ability to perform prolonged, physically demanding duties, including climbing stairs in multi-story buildings while carrying heavy equipment, victim rescue, extrication, and operating in adverse conditions.
- Ability to operate large rescue and fire vehicles safely and efficiently, including navigating confined spaces, restricted clearances, and adverse conditions.
- Skilled in performing visual and operational checks on fire apparatus systems, documenting findings, and addressing deficiencies in accordance with manufacturer specifications and departmental policies.
- Ability to use communications equipment, computers, and relevant software applications effectively.
- Ability to establish and maintain effective working relationships across diverse teams and with the public.
- Competence in learning and efficiently executing advanced firefighting methods, including ladder operations and high-altitude tasks.
- Ability to supervise personnel in an Acting Officer in Charge (AOIC) capacity as necessary.

Demonstrated ability to follow complex oral and written instructions promptly and accurately.

PHYSICAL DEMANDS

The work is heavy work which requires the ability to exert heavy physical effort with greater emphasis on climbing and balancing, but typically also involves some combination of stooping, kneeling, crouching, and crawling, and the lifting, carrying, pushing, and/or pulling of moderately heavy objects and materials (50-100 pounds or more). Tasks also require the ability to perceive and discriminate colors or shades of colors, sounds, depth, texture, and visual cues or signals. Some tasks require the ability to communicate orally.

WORK ENVIRONMENT

Work is regularly performed with exposure to adverse environmental conditions. Performance of fire suppression functions may require exposure to adverse environmental conditions, such as dirt, dust, pollen, odors, wetness, humidity, rain, fumes, smoke, temperature and noise extremes, hazardous materials, fire, unsafe structures, heights, confined spaces, machinery, vibrations, electric currents, traffic hazards, bright/dim lights, toxic agents, animal/wildlife attacks, animal/human bites, explosives, firearms, water hazards, violence, disease, pathogenic substances, or rude/irate customers.

The City has the right to revise this job description at any time. This description does not represent in any way a contract of employment.

The City of Roswell, Georgia, commits to a policy of equal employment opportunity for applicants and employees, complying with local, state, and federal laws. The City's policy is to employ qualified persons without discrimination regarding race, creed, color, religion, age, sex,

country of national origin, marital status, disability, sexual orientation, gender identity, genetic information, political affiliation, ethnicity, or status in any other group protected by federal/state/local law.